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**“Working *Together* to Feed the Hungry  
in East Valley Communities”**



## FOOD & FUND DRIVE: Donor Information

Event Date/Dates: \_\_\_\_/\_\_\_\_/\_\_\_\_ - \_\_\_\_/\_\_\_\_/\_\_\_\_

Organization Name: \_\_\_\_\_

Website: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

### Food & Fund Drive Drop off:

Please complete the form and returned it to the Food Bank. To schedule a Food & Fund Drive or drop off donations, please contact the SCFB by calling 480-983-2995 or [info@superstitionfoodbank.org](mailto:info@superstitionfoodbank.org). We are open Monday - Friday, 8:30 am - 3:30 pm, closed for lunch, 12 pm - 1 pm, Closed on Saturday and all state and federal holidays.

Checks should be made payable to Apache Junction Reach Out Inc., or Superstition Community Food Bank, or drive participants can visit us online at [www.superstitionfoodbank.org](http://www.superstitionfoodbank.org) and donate via PayPal or credit card. We are formally incorporated in the state of Arizona as: Apache Junction Reach Out, Inc. AZ Charitable Tax Credit allows \$400/individual, \$800/joint filers per year.

# FAQ's about Food and Fund Drives

## Why are food and fund drive so important?

Even though we engage in several food rescue operations, many of our non-perishable food items come from food drives. Monetary donations allow us to purchase the food needed to create balanced meals.

## What times of year is the Superstition Community Food Bank in most critical need of additional donations?

We always need donations and never turn them away. Food shelves are empty during the holidays and summer months when children are out of school.

## What types of food are you collecting?

The shopping lists at the back of this kit and on our boxes contain our most needed items.

- We can only accept unopened items in their original packaging.
- We cannot accept home-canned goods or other foods grown at residential locations.
- Plastic boxed or canned items are best. Avoid giving glass containers.
- Check those items are still within the "use before" date.

## Do you accept cash donations as well as food donations?

**Yes.** Funds are much needed to keep our doors open and maintain necessary staple food item supplies. The Apache Junction Reach Out Inc. is a 501(C)(3) Qualified Charitable Organization (EIN 86-0454767 and QCO# 20221) under the provisions of the Internal Revenue Code section 170 for Federal estate and gift tax purposes. Your gift qualifies as a tax credit, which is fully tax-refundable in the state of Arizona. Checks should be made payable to Superstition Community Food Bank, or you can go online at [info@superstitionfoodbank.org](mailto:info@superstitionfoodbank.org) and hit the DONATE tab to use PayPal or a credit card. We are listed as Apache Junction Reach Out, Inc. on the state tax sites.

## Can the SCFB pick-up my collected food?

The SCFB has limited staff and vehicles already used daily for food pick-ups from local grocers and businesses. Your delivery to the SCFB is appreciated but, if that is not possible, call us at 480-983-2995 or email [info@superstitionfoodbank.org](mailto:info@superstitionfoodbank.org) to schedule your donation pick up.

## Where is the SCFB located and when is it open?

We are located at 575 N. Idaho Road, Suite 701, Apache Junction, AZ 85119-4015 (SE corner of Idaho Rd. and Superstition Blvd. We share a parking lot with the Apache Junction Motor Vehicle Division in the Roy Hudson Pinal County Complex).

We receive food donations Monday - Friday, 8:30 am - 3:30 pm, closed for lunch 12 pm - 1 pm  
Closed on Saturday and all state and federal holidays.

## **FAQ's continued:**

**Business Name:** Apache Junction Reach Out, Inc. dba  
Superstition Community Food Bank - SCFB

### **What is food insecurity?**

Food insecurity means that individuals or families are limited in their resources to buy food. Often the quantity and quality of food are impacted, resulting in cutting out meat, feeding their children unbalanced meals, or skipping meals to eat.

### **What is the Superstition Community Food Bank (SCFB)?**

The SCFB is primarily a safety net providing food for community members who cannot make ends meet and supplement their inadequate food supplies. The SCFB is a food rescue operation working to help those in the East Valley annually. Our service area includes Ellsworth to the West, Queen Valley Rd to the East, McDowell Rd to the North and Ocotillo Rd to the South, which is a service area of approximately 100 square miles.

### **How does the SCFB help?**

We provided free food to 14,000 eligible families 30,000 total people in 2020. Nearly a million meals are supplied, and we feed 12,000 children and about 6,800 seniors. Our clients include children, seniors, the working poor, and under-employed professionals. We spend less than 10% of our total income on administration costs, ensuring your dollars go to direct services. We also refer our families to all the agencies and social services available in the region for additional help.

### **How does SCFB obtain food?**

The SCFB obtains much of its food through food rescue operations from retail outlets and food drives. We also receive The Emergency Food Assistance Program is brought to our warehouse, sorted by volunteers and stored in dry storage, our refrigeration stations or freezer depending upon guidelines set forth by the USDA. Food needed to fulfill the need is also purchased.

### **How does the SCFB accomplish meeting the needs of our community?**

Volunteers are the heart and soul of the SCFB. We could not operate without the enormous donation of 18,000 hours in 2019 from approximately 279 dedicated volunteers. At \$25.43/hr. equates to \$457,740 value ([https://independentsector.org/resource/vovt\\_details](https://independentsector.org/resource/vovt_details))

**SCFB:** 575 N. Idaho Road, Suite 701, Apache Junction, AZ 85119-4015 (SE corner of Idaho Rd. and Superstition Blvd. The parking lot is shared with the Apache Junction Motor Vehicle Division in the Roy Hudson Pinal County Complex). [www.superstitionfoodbank.org](http://www.superstitionfoodbank.org) 480-983-2995. Officially named and incorporated as Apache Junction Reach Out, Inc., and has met its mission for 38 years.



## Organizing and Running Your Food and Fund Drive

### Six Easy Steps to organizing and Running Your Food and Fund Drive

#### **1. Set your event date/goals.**

Contact the SCFB at 480-983-2995 to schedule your Food/Fund Drive. No matter your approach, it helps to have a specific goal, which gives participants something to work toward and a benchmark for success. The plan can be based on the amount raised the last time or set a goal based on the number of participants.

EXAMPLES: organization with 300 people:  
300 people x 5 pounds per person = 1,500 pounds

#### **2. Start early and set up a kick-off event.**

Share information throughout your organization and community to raise involvement early in the process. Make posters, flyers and signs to promote your drive. You can also remind people about your food drive in your email signature or voicemail message. Suppose your organization has a website, post the information about your food drive on it. During the Food and Fund Drive, keep everyone updated on its progress. Invite an SCFB Board Member or Volunteer to educate your participants about hunger and how to alleviate it.

#### **3. Set up a central location.**

Collection sites should be visible and easy to find. Collect donated food and grocery items at central locations like break rooms, shared meeting rooms and reception areas. Assign one or two individuals to be responsible for collecting financial contributions.

#### **4. Get food boxes and containers.**

The SCFB can provide large boxes for food collection. Items most needed are already imprinted on the boxes.

#### **5. Food drive donation boxes or donation drop off.**

Please contact SCFB at 480-983-2995 in advance to ensure someone is available to provide you collection boxes and that you come during the hours we are open, listed on the previous page.

#### **6. Inquire if your company or a local company will do a matching financial gift.**

Many companies are happy to make a matching gift of their employee contributions – even when they give food instead of cash. Inquire if your company will donate a dollar for every pound of food raised. If your school, church, local community organization, or local club is holding the Food and Fund Drive, consider asking friends, relatives, or local companies to do a matching gift.



*Help us collect funds and non-perishable food for our neighbors in need!*

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Food and Fund Drive Donation Dates

All donations will be delivered to the Superstition Community Food Bank on:

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Donation Delivery date

**Our Goal is \_\_\_\_\_ pounds of food and \$ \_\_\_\_\_**

The Superstition Community Food Bank needs:

- Canned meats – tuna, ham, turkey, chicken, beef, sardines
- Beans – dried or canned
- Macaroni and Cheese
- Boxed Meals
- Rice and rice mixes
- Peanut butter and jelly (plastic jars)
- Cereal (hot/cold)
- Soups
- Canned fruits and vegetables
- Fruit Juice (plastic or boxed)
- Bottled water
- Baby food
- Canned milk
- Toiletries

**NO EXPIRED FOOD ITEMS OR IN GLASS CONTAINERS**



## Sample Letter

[Our organization] is holding a Food and Fund Drive on [DATES] to benefit the Superstition Community Food Bank, a local non-profit providing food to qualifying families in the East Valley. All food and funds raised will help the SCFB supply emergency food to those in need and refer them to other services.

You probably have a neighbor, friend or family member who has little left for food after rent, medical costs, clothing and other expenses are paid monthly. The quantity and quality of food can mean unbalanced or skipped meals. Children and seniors are often impacted the most.

### Hunger statistics in our community:

- In 2020, SCFB gave out nearly one million pounds of food to 30,000 people.
- 1 in 5 adults in Arizona lives below the federal poverty level. 1 in 4 children and 1 in 7 seniors are food insecure.

### Here's How You Can Help:

1. **Donate non-perishable foods** in the marked boxes at collection points in our location:

Canned meats:	Macaroni and Cheese
– tuna, ham, turkey, chicken, beef, sardines	Rice and rice mixes
Beans – dried or canned	Cereal (hot/cold)
Boxed Meals	Soups
Peanut butter and jelly (plastic jars)	Baby food
Canned fruits and vegetables	Canned milk
Fruit Juice (plastic or boxed)	Bottled water
Toiletries	

2. **Donate Funds:** The SCFB is an Arizona 501(c)(3) Qualifying Charitable Organization. Your gift qualifies as a tax credit, which is fully tax-refundable up to \$400 per individual and \$800 for couples filing a joint tax return in the state of Arizona. Make your tax-deductible check payable to the **Superstition Community Food Bank**, 575 N. Idaho Road, Suite 701, Apache Junction, AZ 85119, or visit the **SCFB** website at [www.superstitioncommunityfoodbank.org](http://www.superstitioncommunityfoodbank.org) under the DONATE tab to use Pay Pal and a credit card. The **SCFB** is listed as Apache Junction Reach Out, Inc. on state tax sites.

We encourage you to join us in feeding the hungry in the East Valley with dignity and respect.

[Food and Fund drive coordinator, organization leader, company executive name]

(03/25/2021)



